

About us

Reflex Vehicle Hire are one of the UK's fastest growing, Top 1000 Companies to inspire Britain and Europe. With a fleet of over 5,700 vehicles and 85 plus employees operating from a 4-acre base at Loughborough, just a few minutes from the town centre and 15 minutes' walk from the train station.

Our Award-Winning Duty of Care package sets us apart from other commercial vehicle rental companies. We are the only rental business to hold the FTA Van Excellence Accreditation.

Job Description

Responsibilities of the role include, but are not limited to:

- Preparing the monthly management accounts for submission to the Board of Directors
- Analytical interrogation of financial data and present findings to management team
- Working with external auditors to deliver annual statutory accounts
- Collating weekly and monthly payroll data for submission to third party payroll provider for processing
- Ongoing development of financial controls and procedures/internal audit
- Management of a team of two including, holding regular 1-2-1 meetings, providing training and mentoring, knowledge of Reflex HR policies and procedures.
- Maintenance and reconciliation of the balance sheet including fixed asset registers
- Management of financial instruments, supporting cashflow forecasting
- Preparing and submitting quarterly VAT returns and annual P11Ds and PSA returns to HMRC
- Development of monthly cost centre reviews
- Management and development of Finance department KPIs
- Deputise for Head of Finance as required

Profile

Candidates wishing to apply for the role should demonstrate the following:

Essential

- Recognised UK Accountancy qualification – ACA, ACCA or CIMA
- 2-3 years recent experience in a similar role
- Exceptional Excel skills to include VLOOKUP's, pivot tables and formulas
- Strong and clear communication skills, both written and verbal
- Ability to work to deadlines
- Good organisational skills

Desirable

- Experience of Dynamics 365, Key2, MS BI
- Internal Audit experience
- Previous experience in the motor industry

For this position we are looking for a confident and experienced Management Accountant with strong analytical skills that can deliver accurate financial information in a timely manner.

Job Offering

Salary: £38k - £40k per annum (dependent on experience)

Benefits: Management Company Car scheme, Pension, Medicash, CPD full support, Company Bonus Scheme

Location: Loughborough (Office Based)

Hours: Permanent, Full Time (40 hours per week, Monday - Friday)

Holidays: 25 days + Statutory

Direct Reports: 2 (Assistant Accountant and Finance Assistant)

Reporting to: Head of Finance

We are recruiting for a Management Accountant to join the Reflex Finance team based at our offices in Loughborough. Reporting directly to the Head of Finance, you will be a key member of the finance team, working as part of the management team. The main function of this role is to provide robust and timely financial information to the Reflex senior leadership team.

